



P.A.

Attorneys & Counselors at Law
Aggressive Representation Protects Your Rights®

CONFIDENTIAL BUSINESS BANKRUPTCY QUESTIONNAIRE

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NAME OF COMPANY: _____

Contact Name: _____ Position with Company: _____

Address: _____ Apt.: _____ City: _____ Minnesota

Zip: _____ - _____ County: _____ E-mail: _____

Telephone: Work: (____) _____, Home: (____) _____, Cell: (____) _____

TYPE (CIRCLE): C-Corp S-Corp LLC LLP PLLP General Partnership Other: _____

DATE OF INCORPORATION: ___/___/_____ **STATE OF INCORP:** _____

TAX I.D. NUMBER _____ - _____ **OR OWNER'S SSN:** _____ - _____ - _____

NAME OF SHAREHOLDERS, PARTNERS, AND MEMBERS:

1. _____ OFFICE HELD: _____

2. _____ OFFICE HELD: _____

3. _____ OFFICE HELD: _____

4. _____ OFFICE HELD: _____

5. _____ OFFICE HELD: _____

IS THE COMPANY CURRENTLY OPERATING? (CIRCLE): YES OR NO

IF NO, when was the last date of operation?

Prior Bankruptcy filed? If yes: City & State: _____ Year _____ Chapter?: _____

Disposition of Case (discharge or dismissed)?: _____

LIST OF CREDITORS

MAKE SURE YOU PROVIDE COMPLETE ADDRESSES FOR ALL CREDITORS. IF WE DO NOT HAVE THE CORRECT ADDRESS, THE CREDITOR WILL NOT BE DISCHARGED. **FOR UNSECURED DEBTS (CREDIT CARDS, MEDICAL BILLS, ETC) ATTACHED RECENT BILLS WITH THIS SHEET RATHER THAN FILLING OUT THE BELOW!!!!!!**

LANDLORD / MORTGAGE: _____

Address: _____ City _____ State: _____ Zip _____

Account Number: _____ Balance: _____

Monthly Payment Amount: _____ Interest Rate: _____ Fixed or Variable (circle one)
Do you plan to keep paying this debt and keep your office? YES NO (circle one)

SECOND MORTGAGE: _____

Address: _____ City _____ State: _____ Zip _____

Account Number: _____ Balance:\$ _____

Monthly Payment Amount: _____ Interest Rate: _____ Fixed or Variable (circle one)
Do you plan to keep paying this debt and keep your office? YES NO (circle one)

FIRST AUTO LOAN: _____ Year/Make/Model: _____

Address: _____ City _____ State: _____ Zip _____

Account Number: _____ Balance:\$ _____

Monthly Payment Amount: _____ Interest Rate: _____ Fixed or Variable (circle one)
Do you plan to keep paying this debt and keep your car? YES NO (circle one)

SECOND AUTO LOAN: _____ Year/Make/Model: _____

Address: _____ City _____ State: _____ Zip _____

Account Number: _____ Balance:\$ _____

Monthly Payment Amount: _____ Interest Rate: _____ Fixed or Variable (circle one)
Do you plan to keep paying this debt and keep your car? YES NO (circle one)

FOR THE FOLLOWING "UNSECURED DEBTS," YOU MAY EITHER FILL OUT THE FOLLOWING PAGES OR BRING IN YOUR STATEMENTS/BILLS TO THE INITIAL MEETING.

CREDITOR: _____
Address: _____ City _____ State: _____ Zip _____
Account Number: _____ Balance:\$ _____
What type of loan is this: _____

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Address: _____ City _____ State: _____ Zip _____
Account Number: _____ Balance:\$ _____
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***** Use additional paper if you have more unsecured creditors *****

ASSET INFORMATION

Fill in the blanks if you have any of the below property

Real Property: (i.e. OFFICE BUILDING, VACANT LAND, ETC....)

1. Location of property:

City _____ State _____ Zip _____ - _____

Value: \$_____ (recent appraised value or tax assessed market value by the County)

Legal Description: _____

2. Cash on hand: \$_____

3. Bank Accounts (*circle*: **C** = Checking, **S** = Savings, **J** = Joint Account, **S** = Single Account)

Where?: _____ Last 4 Digits.: _____ Balance: \$_____ C S J S

Where?: _____ Last 4 Digits.: _____ Balance: \$_____ C S J S

Where?: _____ Last 4 Digits.: _____ Balance: \$_____ C S J S

Where?: _____ Last 4 Digits.: _____ Balance: \$_____ C S J S

4. Security deposits with public utilities/landlords: \$ _____

5. Business Assets: **MAKE A SEPARATE ITEMIZED LIST OF ALL ASSETS OWNED BY THE COMPANY ALONG WITH AN APPROXIMATE VALUE.** Also, print off a list of your assets per the most recent tax return.

6. Are you expecting any insurance refunds? If so, list: (1) _____ \$ _____;

(2) _____ \$ _____; (3) _____ \$ _____;

7. Are you expecting any tax refunds? **YES NO** circle (federal / state / property tax / renter's rebate)

8. Auto, truck, trailers, and other vehicles: Year _____ Make _____ Model _____

Value: \$_____ No. of Miles (approx.) _____ Whose name is on the title? _____

Second Auto: Year _____ Make _____ Model _____ Value: \$_____

Number of Miles (approx.) _____ Whose name is on the title? _____

9. Life Insurance Policies (key man)...: _____ Value: \$_____

FINANCIAL INFORMATION:

***PLEASE ATTACH 2022 & 2023 TAX RETURNS.

*****LEDGER OF ALL PAYMENTS MADE TO CREDITORS IN THE LAST 120 DAYS.**

*******ATTACH A CURRENT BALANCE SHEET AND PROFIT AND LOSS STATEMENT**

Gross Revenue for: 2024 (YTD) _____ 2023 _____ 2022 _____

Gross Profit for: 2024 (YTD) _____ 2023 _____ 2022 _____

Has anyone taken anything (levy) from the company in the last 90 days? If yes, who?

Has the company made payments, or given away any property to “insiders” (i.e. signed a “quit claim deed” or transferred the title on a vehicle) in the last six (6) years?

Has the company closed any financial accounts (i.e. checking accounts, savings accounts) in the last year? If so, describe.

Has the company sold anything (i.e. boat, car, etc...), or given away a security interest in property (i.e., a mortgage, lien on the title) valued over \$2000.00 in the last year? If so, describe.

Has the company paid back any loans to family members, yourself, or other persons, other than a financial institution (i.e. Wells Fargo) in the last year out of company funds? If so, describe.

Do any of the creditors have a UCC Financing Statement filed on your business? _____

If yes, then who: _____